IUPUC—Indiana University-Purdue University Columbus—continues to deliver high-quality undergraduate and graduate degree programs aligned with and responsive to regional educational needs since 1970. IUPUC is located in Columbus, Indiana, and enrolls between 1,500 and 1,800 students annually. IUPUC offers academic programs to students who reside in Bartholomew, Brown, Decatur, Jackson, Jefferson, Jennings, Johnson, Ripley, Shelby, and other counties in southern Indiana.

We seek greater diversity in our faculty and staff to broaden students’ academic experience and to enrich our campus community. Candidates must be sensitive to the needs of and possess an interest in working in an academic community that is diverse with regard to gender, race, ethnicity, religion, nationality, sexual orientation or identity, disability status, and protected veteran status.

This position has responsibility and accountability for the development and successful implementation of strategy for Latino Services at IUPUC. Qualified applicants must understand volunteer recruiting, hiring, and funding strategy that will be key to success. The Director will use her/his/their supervisory, research, analytical skill, and relationship development capabilities plus knowledge of developments and trends nationally, statewide, and regionally to shape, modify, and implement strategy. This role will be responsible for identifying and serving the needs of Latinos on the IUPUC campus. This includes focus on the overall welcoming nature of the campus for all Latino students, faculty, staff, and broader community members. Successful delivery on these responsibilities will positively impact student recruiting, retention, and graduation and will also reflect the quality of IUPUC’s contribution to local welcoming community initiatives. The Director is responsible and accountable for two primary areas at IUPUC including the Office of Latino Services at IUPUC and IUPUC’s participation in the IU Indiana Kids Program.

**REQUIREMENTS**
Bachelor’s degree and three years of working in Latino affairs, multicultural affairs, or related experience working with diverse populations. Fluency in English and Spanish. Combinations of education and related experience may be considered.

Must possess a valid U.S. driver’s license and be able to drive during daylight and evening hours to event locations. Must be able to be insured by Indiana University.

A successful candidate should possess leadership, administration, program development, assessment, and research skills; ability to develop and manage multiple projects; strong communication skills; strong commitment to diversity and ability to work with diverse cultures; diplomacy; cultural competency; and ability to work independently, collaboratively, and as a member of a project team.

**INSTRUCTIONS ON HOW TO APPLY**
Qualified applicants interested in the position must apply online at [https://jobs.iu.edu/](https://jobs.iu.edu/) Search for Job ID 291781. A resume and cover letter must be submitted with your online application. Indicate in your cover letter why you are interested in becoming a member of IUPUC’s team. The deadline for applications is **Tuesday, April 7, 2020**.

**BENEFITS/PERKS**
University-sponsored benefit plans are a significant part of Indiana University’s total compensation package. You may want to go to [http://hr.iu.edu/benefits/](http://hr.iu.edu/benefits/) to learn more about the resources, services, and other generous benefits available to Indiana University employees.

Columbus is located one-hour south of Indianapolis, 1¼ hours from Louisville, and 1½ hours from Cincinnati. Columbus is a unique Midwestern community with a population of 46,000 known for its world-class architecture. The American Institute of Architects ranked Columbus sixth in the nation for architectural innovation and design – right behind Chicago, New York, Boston, San Francisco, and Washington, D.C. There are wonderful programs for young children, many parks, excellent philharmonic orchestra, and people trails. The community is also well known for its culture and its predilection for innovation. For further information, please visit: [http://www.iupuc.edu/](http://www.iupuc.edu/) and [http://columbus.in.us](http://columbus.in.us)